



DUNTON GREEN PARISH COUNCIL

Dunton Green Pavilion • Recreation Ground • London Road

Dunton Green • Sevenoaks • Kent • TN13 2UR

Tel: 01732 462966 • email: clerk@duntongreenpc.org.uk

Chairman: Cllr F. England • Clerk to the Parish Council: Tracy Godden

To members of the Council

You are hereby summoned to attend a meeting of Dunton Green Parish Council at Dunton Green Pavilion on Tuesday 11th June 2024 at 7.30pm for the purpose of transacting the following business.

00. PUBLIC SESSION

To enable any members of the public present to draw the attention of the Parish Council to any pre-advised matter, at the discretion of the Chairman.

01. PRESENT / APOLOGIES

To receive and accept apologies for absence.

02. MINUTES OF THE COUNCIL

To approve the minutes of the meeting held on Tuesday 14th May 2024 and, if in order, to sign as a true and accurate record.

03. REQUESTS FOR DISPENSATIONS

To consider written requests from Members which have previously been submitted to the Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest (Localism Act 2011 s.31 & s.33).

04. DECLARATIONS OF INTEREST IN AGENDA ITEMS

Members are requested to ensure that declarations of interest are made orally. Members are reminded that if an interest comes to light during the meeting it must be declared at that time and if the member considers it to be prejudicial then he or she **MUST** leave the 'room'. Members are reminded that they have a duty to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

05. GENERAL ADMINISTRATION

5.1 To receive updates from Kent County and Sevenoaks District Councillors

5.2 Policies: Review of existing policies

5.2a Lone Working Policy

5.2b Grievance Policy

5.2c Disciplinary Policy

5.2d Equal Opportunities Policy

5.2e Equality & Diversity Policy

5.3 Learning Opportunities (Cllr & Staff): to consider what has been undertaken, booked and is available

06. DGPC REPRESENTATIVES – EXTERNAL BODIES

6.1 To consider feedback from any meetings attended by DGPC's representatives on external bodies and to note any meetings due to be attended

07. CLERK'S REPORT To receive the Clerk's report

08. COMMUNITY DEVELOPMENT & SAFETY

8.1 Anti-Social Behaviour – to note or consider any issues brought to the attention of the Parish Council and to note the latest Police newsletter

8.2 DGPC funded Community Activities: to note any updates regarding youth and senior activities

09. FINANCE

9.1 To receive a Bank Reconciliation (to the end of the previous month) and to acknowledge balance statement values have been verified.

10. ACCOUNTS FOR PAYMENT

10.1 List of payments for approval

To resolve to note expenditure for May and June to date and to approve items for payment in June. A list of cheques, bank transfers and direct debits (with supporting documentation) is provided and is to be signed off by two councillors.

11. PLANNING

11.1 CURRENT PLANNING To consider the applications and to resolve to agree recommendations.

11.1a Planning Application 24/01231/HOUSE

Location: 1 Darenth Lane

Development: Two storey side extension with rooflight

11.1b Planning Application 24/01288/HOUSE

Location: The Coach House London Road

Development: Extensions and alterations to existing garage which include raising the roof and inserting rooflights, plus associated landscaping

Any planning applications received between 05/06/24 & 11/06/24 will also be considered.

11.2 PLANNING NOTIFICATIONS To note the decisions from SDC or the Planning Inspectorate.

11.2a Planning Application 24/00491/HOUSE

Location: 21 Kingswood Road

Development: Front extension to form bathroom

PLANNING PERMISSION GRANTED

Any planning notifications received between 05/06/24 & 11/06/24 will also be considered.

12. RECREATIONAL FACILITIES AND COMMUNITY AMENITIES

12.1 Village Green noticeboard – to note status of replacement

12.2 Village Green – to consider timing of the installation of two new flower beds on the southern section of the village green

12.3 Longford Meadow – to note how trees have been affected by vandalism and to consider a proposal to plant shrubs with a longer-term view to replace some of the damaged/missing trees

12.4 Recreation Ground – to consider a quotation to repair the damaged railings and to install a new kissing gate

12.5 Recreation Ground – to note play equipment repairs to be undertaken

12.6 Extension Land – to consider information about and engaging with a planning advice social enterprise company with a view to having an audit of DGPC assets and an assessment of how they might be better used for 'community value'

13. HIGHWAYS & TRANSPORTATION (INFRASTRUCTURE)

13.1 To note increase in the use of recreation ground car park by residents and to consider repairs that may be required to the lower barrier for locking purposes.

13.2 To consider submitting a revised Highways Improvement Plan (HIP) to KCC this summer (with a plan to review a document at the July meeting before sending to KCC)

14. EVENTS

14.1 DGPC Events: to note/consider feedback/updates/requirements:

14.1a Annual Fireworks Event Saturday 28th September 2024: update re status of arrangements

14.1b Christmas Lighting Project: to note updates on progress and consider proposals

14.2 Non-DGPC Events: to note

14.2a SDC Family Fun Day: Wednesday 31st July (10.30am to 1.30pm)

15. CORRESPONDENCE & COMMUNICATIONS

15.1 To consider or note correspondence received since the May 2024 meeting

15.1a Parliamentary Adviser to Lord Foster [Email] – Campaign regarding Safety of Lithium-ion batteries and e-bikes and scooters safety bill (request for support)

15.1b CPRE [Email] – campaigning ahead of next general election

15.1c RACE [Email] – Rural and Community Housing Enabling Service – invitation to attend an event to celebrate Ket's first community land trust project (10/07/24)

Any correspondence received between 05/06/24 & 11/06/24.

15.2 Dunton Green News (newsletter): to note delivery status of Summer edition and copy deadline for Autumn edition (1st August).

16. CO-OPTION

To co-opt additional members of the Council if applications have been submitted for the current vacancy (and applicants have attended a meeting).

17. DATE OF NEXT MEETING

17.1 Scheduled: July 9th, 2024 (7.30pm)

18. PUBLIC SESSION

To enable any members of the public present to draw the attention of the Parish Council to any pre-advised matter, at the discretion of the Chairman.

Tracy Godden

Tracy Godden Clerk to Dunton Green Parish Council

Wednesday 5th June 2024

www.duntongreen.pc.org.uk