



## MINUTES of a Meeting held at Dunton Green Pavilion on Tuesday 14<sup>th</sup> June 2022 at 7.30pm

### 00. PUBLIC SESSION

None.

### 01. PRESENT / APOLOGIES

Present: Cllrs. England, Lockey, Copeland, Lapham, Parker, Gomes-Chodyniewski, Hersey, Norton, Carrol (late)

Apologies: Cllrs. Bayley (SDC)

In attendance: Tracy Godden (Clerk), Wendy Jackson (Bookings & Facilities Assistant)

### 02. MINUTES OF THE COUNCIL

The minutes of the meeting held on Tuesday 10<sup>th</sup> May 2022 were approved as a true record.

Proposed – Cllr. Lockey, Seconded – Cllr. Gomes-Chodyniewski and Agreed.

### 03. DECLARATIONS OF INTEREST IN AGENDA ITEMS

None.

### 04. GENERAL ADMINISTRATION

4.1 Member Dispensations & Non-Pecuniary Interests: Requests for dispensations to be submitted to the Clerk for approval

None.

4.2 Policies: to consider

4.2a New Policies

4.2ai Lone Working

It was Proposed - Gomes-Chodyniewski, Seconded – Cllr. Copeland and Agreed to adopt this Policy.

**ACTION: CLERK**

4.2aii Co-option

Deferred to July Meeting

**ACTION: CLERK**

4.2aiii Flexible Working / Part Time Working

Deferred to July Meeting

**ACTION: CLERK**

4.2b Review of existing policies

4.2bi Grievance

4.2bii Disciplinary

4.2biii Equal Opportunities

4.2biv Equality & Diversity

The only proposed changes to any of these policies, following their review, was updating of pronouns to they/them where applicable and the insertion of information about previous versions of the policies.

It was Proposed - Cllr. Parker, Seconded – Cllr. Lockey and Agreed to adopt all these Policies, as amended.

**ACTION: CLERK**

#### **4.3 Training (Cllr & Staff): to note training undertaken, booked and available**

It was noted that the Chairman is booked to attend the KALC Councillors' Conference and that the Clerk is expecting to attend meetings & training with the Society of Local Council Clerks (SLCC), one session to include more information and advice on Local Cycling and Walking Infrastructure Plans.

**ACTION: FE**

**ACTION: CLERK**

## **05. DGPC NOMINATED REPRESENTATIVES – EXTERNAL BODIES**

### **5.1 Feedback from any meetings attended by DGPC's representatives on external bodies**

It was noted that there had been a meeting of the Donnington Hall Management Committee. There was nothing specific to report back. It was also noted that there had now been two meetings in relation to the Village Hall and the second had seen the reinstatement of a Management Committee. There were now seven people working on the Committee (including the DGPC representative, Cllr. Copeland). It was encouraging that the call for volunteers had been answered and that steps were now being taken to re-establish a full committee, that the Management Committee will join Action for Communities in Rural Kent for support & advice and that funding streams are being sought to help with insulation improvements to try to reduce energy costs.

### **5.2 Meetings due to be attended**

No dates confirmed.

## **06. CLERK'S REPORT To receive the Clerk's report**

The Clerk updated members in relation to the following:

- All the Parish Council's defibrillators are now registered with The Circuit, a national database for ambulance services to access (databases having been regionally specific and therefore inaccessible to other ambulance services if covering emergency call handling).
- Sevenoaks Larder Pop Up: unfortunately, this service will no longer run from Dunton Green due to volunteer shortages/issues. However, the larder in Sevenoaks will still be running (from Hope Church) and any Dunton Green clients will be able to make use of that or a delivery service, if they are unable to get there by car.
- Small Open Space on Mill Road: little feedback regarding naming this area as Longford Spinney but what there has been, is supportive. The Clerk suggested potentially having some naming plates / signs created so that Dunton Green land can be marked with its name and the Parish Council's branding.
- The PTA at the school has requested putting up a banner to advertise the Summer Fete on the village Green. Members agreed on the proviso that care is taken to not obstruct sight lines at the Lusted Rd/London Road junction.

## **07. COMMUNITY DEVELOPMENT & SAFETY**

### **7.1 Anti-Social Behaviour – to note any issues brought to the attention of the Parish Council**

The Clerk has met several times over the last month with the PCSO. There has been a lot of unwanted activity on the Ryewood estate, although some residents continue to have unrealistic expectations of the Police (questions about when the PCSO is scheduled to be at the estate, for example, and the PCSO has had to manage this). A significant arrest was made in Dunton Green at the end of May when an operation involving a Police helicopter and armed officers concluded with the apprehension of a dangerous individual (with no actual links to the village). With regard to CCTV & stills evidence of damage at the recreation ground supplied to the Police, it was noted that the culprits had been identified, had been spoken to by the Police and parents of the young males were reportedly very unhappy with their behaviour. The PCSO has also visited the school with the youth engagement officer.

### **11.2 DGPC funded Community Activities: to note updates regarding youth and senior activities**

It was noted that the timings of the weekly mini tennis sessions were proving difficult and that different options are

being investigated. The football coaching that had been agreed at the May meeting will start from September. The Clerk and the Bookings & Facilities Assistant (BFA) had a productive meeting with Paul McDonagh (local tennis & football coach – associations with Hollybush, Sevenoaks Town FC and Charlton FC) who had approached the Parish Council with a view to setting up tennis and football coaching sessions. To start with, the focus would very much be tennis and providing this at a cost that will be inclusive. That said, Mr. McDonagh was clear that he has a business model. It was agreed that the tennis court could be rented out to him to start the sessions.

**ACTION: BFA**

## 08. FINANCE

### 8.1 Bank Reconciliation

The Clerk presented bank reconciliations (to 30th April 2022 and 31st May 2022), and it was Resolved that they be accepted. A Parish Councillor will verify all the bank balances stated on the reconciliations against the bank / investment statements.

#### BANK RECONCILIATION TO END 30/04/2022

Description	Value £	Value £
<b>Cash in hand 01/04/2022</b>		<b>£121,759.97</b>
ADD Receipts 01/04/2022 – 30/04/2022		£72,266.69
TOTAL		£194,026.66
SUBTRACT		
Payments 01/04/2022 – 30/04/2022		£10,036.12
<b>A: Cash in hand 30/04/2022</b>		<b>£183,990.54</b>
Cash in hand per Bank Statements		
NatWest Reserve 30/04/2022	£98,631.00	
NatWest Current 30/05/2022	£5,111.64	
CCLA Public Sector Deposit 30/04/2022	£40,247.90	
CCLA Local Authorities Property Fund 31/03/2022	£40,000.00	
<b>TOTAL CASH IN HAND per Bank Statements</b>		<b>£183,990.54</b>
Less unrepresented cheques		£0.00
TOTAL		£183,990.54
Plus unrepresented receipts		£0.00
<b>B: Adjusted Bank Balance</b>		<b>£183,990.54</b>

#### BANK RECONCILIATION TO END 31/05/2022

Description	Value £	Value £
<b>Cash in hand 01/04/2022</b>		<b>£121,759.97</b>
ADD Receipts 01/04/2022 – 31/05/2022		£74,024.04
TOTAL		£195,784.01
SUBTRACT		
Payments 01/04/2022 – 31/05/2022		£30,695.95
<b>A: Cash in hand 30/05/2022</b>		<b>£165,088.06</b>
Cash in hand per Bank Statements		
NatWest Reserve 31/05/2022	£78,638.85	
NatWest Current 31/05/2022	£6,201.31	
CCLA Public Sector Deposit 30/04/2022	£40,247.90	
CCLA Local Authorities Property Fund 31/03/2022	£40,000.00	
<b>TOTAL CASH IN HAND per Bank Statements</b>		<b>£165,088.06</b>
Less unrepresented cheques		£0.00
TOTAL		£165,088.06
Plus unrepresented receipts		£0.00
<b>B: Adjusted Bank Balance</b>		<b>£165,088.06</b>

## 8.2 VAT

It was noted that having not been able to obtain clear advice in writing, the Clerk had opted to start the 2022/23 financial year in the same way as previous years regarding VAT. It was noted that all Parish Councils can claim back VAT on expenditure. DGPC had opted to tax the Pavilion building and charge VAT on hire fees in order to not have to foot the VAT bills associated with the construction of the building. The advice from the Internal Auditor had been that it is not necessary for the Parish Council to charge VAT because the annual amount that DGPC charges falls below the £7500 de minimis limit. However, the Clerk is not comfortable to accept that advice without it being verified (having found it extremely difficult to get clear direction from HMRC when the Opt to Tax decision was originally made). It was Resolved that the Parish Council should seek advice from its original VAT consultants and KALC to establish exactly what is permitted and to get that information in writing.

**ACTION: CLERK**

## 09. ACCOUNTS FOR PAYMENT

### 9.1 List of payments for approval

It was Proposed – Cllr. Gomes-Chodyniewski, Seconded – Cllr. Lapham and Agreed to approve/ratify for payment a list of cheques, bank transfers, debit card payments and direct debits (with supporting documentation) as detailed below.

Payment Type	Description	Net £	VAT £	Gross £
<b>May Payments (reported at May meeting in italics)</b>				
<b>BANK TFR</b>	<i>Sevenoaks Glazing Re-glazing of noticeboard on London Road (completed in Mar/Apr)</i>	<i>415.00</i>	<i>83.00</i>	<i>498.00</i>
<b>BANK TFR</b>	<i>KCC Photocopier Leasing</i>	<i>143.30</i>	<i>28.66</i>	<i>171.96</i>
<b>BANK TFR</b>	<i>Greenbarnes Ltd Self-healing rubber pinboard for Village Green noticeboard</i>	<i>475.15</i>	<i>95.03</i>	<i>570.18</i>
<b>BANK TFR</b>	<i>Scribe (Starboard Systems Ltd) Annual accounts software licence (from 01/06)</i>	<i>468.00</i>	<i>93.60</i>	<i>561.60</i>
<b>BANK TFR</b>	<i>Bishops Services Ltd (Bibby Factors Northwest Ltd) Pavilion cleaning, jet washing March 2022</i>	<i>836.91</i>	<i>167.38</i>	<i>1004.29</i>
<b>BANK TFR</b>	<i>Bishops Services Ltd (Bibby Factors Northwest Ltd) Pavilion cleaning, jet washing April 2022</i>	<i>899.11</i>	<i>179.82</i>	<i>1078.93</i>
<b>BANK TFR</b>	<i>Gardens of England Grounds Maintenance April 2022</i>	<i>3069.50</i>	<i>0.00</i>	<i>3069.50</i>
<b>BANK TFR</b>	<i>KALC Annual Subscription 2022-23</i>	<i>1006.16</i>	<i>201.23</i>	<i>1207.39</i>
<b>DEBIT CARD</b>	<i>Adobe Systems Software Adobe Acrobat monthly subscription</i>	<i>12.64</i>	<i>0.00</i>	<i>12.64</i>
<b>DEBIT CARD</b>	<i>Able Electrical Ltd Sorting out cabling for MUGA CCTV (solution for instating cameras)</i>	<i>250.00</i>	<i>50.00</i>	<i>300.00</i>
<b>BANK TFR</b>	<i>Streetlights Annual Streetlight Maintenance Contract 2022/23 (Payment 1 of 2)</i>	<i>838.12</i>	<i>167.62</i>	<i>1005.74</i>
<b>BANK TFR</b>	<i>Action with Communities in Rural Kent Annual Subscription 2022-23</i>	<i>90.00</i>	<i>0.00</i>	<i>90.00</i>
<b>BANK TFRS</b>	<i>Staff Salaries &amp; Expenses May 2022</i>	<i>2750.65</i>	<i>0.00</i>	<i>2750.65</i>
<b>DD</b>	<i>Virgin Mobile Phone monthly contract</i>	<i>7.00</i>	<i>1.40</i>	<i>8.40</i>
<b>DD</b>	<i>B&amp;CE HSM Ltd (The People's Pension)</i>	<i>268.81</i>	<i>0.00</i>	<i>268.81</i>
<b>DD</b>	<i>Shred Station Confidential Waste Collection (April)</i>	<i>38.30</i>	<i>7.66</i>	<i>45.96</i>

<b>DD</b>	SAGE UK Ltd Payroll software	7.00	1.40	8.40
<b>DD</b>	British Gas Pavilion Gas Apr 22	43.00	2.15	45.15
<b>DD</b>	E.On Next Pavilion Electricity May 2022	314.75	62.95	377.70
<b>BANK TFR</b>	Getting IT Working IT Support Apr 2022	150.00	0.00	150.00
<b>DD</b>	E.On / NPower Unmetered Supply Apr 2022	75.77	3.79	79.56
<b>BANK TFR</b>	Bishops Services Ltd (Bibby Factors Northwest Ltd) Pavilion cleaning, jet washing May 2022	836.91	167.38	1004.29
<b>DD</b>	EE Mobile phone contract	9.02	1.80	10.82
<b>DD</b>	Onecom Ltd Broadband & Telephone Apr/May 22	75.05	15.01	90.06
<b>DEBIT CARD</b>	Amazon Frame for Community Award	6.62	1.33	7.95
<b>DD</b>	Castle Water Pavilion Water	123.56	0.00	123.56
<b>BANK TFR</b>				
<b>BANK TFR</b>	KALC (Eventbrite) Councillors' Conference	50.00	10.00	60.00
<b>DEBIT CARD</b>	Zoom Annual Subscription	119.90	0.00	119.90
<b>DD</b>	Information Commissioner's Office Annual ICO Subscription	35.00	0.00	35.00
<b>BANK TFR</b>	Spy Alarms Replacement Cameras (faulty after power failure)	231.00	46.20	277.20
<b>BANK TFR</b>	Getting IT Working IT Support May 2022	150.00	0.00	150.00
<b>DEBIT CARD</b>	Amazon Pavilion Supplies (Toilet roll, paper towels etc)	109.79	21.95	131.74
<b>BANK TFR</b>	Gardens of England Grounds Maintenance May 2022	3694.45	0.00	3694.45
<b>DEBIT CARD</b>	Amazon Frame for Community Award	6.62	1.33	7.95
<b>DD</b>	Castle Water Pavilion Water	123.56	0.00	123.56
<b>BANK TFR</b>	Kent Panthers Basketball Sessions April to December 2022	1650.00	0.00	1650.00
<b>BANK TFR</b>	KALC (Eventbrite) Councillors' Conference	50.00	10.00	60.00
<b>DEBIT CARD</b>	Zoom Annual Subscription	119.90	0.00	119.90
<b>DD</b>	Information Commissioner's Office Annual ICO Subscription	35.00	0.00	35.00
<b>BANK TFR</b>	Spy Alarms Replacement Cameras (faulty after power failure)	231.00	46.20	277.20
<b>BANK TFR</b>	Getting IT Working IT Support May 2022	150.00	0.00	150.00
<b>DEBIT CARD</b>	Amazon Pavilion Supplies (Toilet roll, paper towels etc)	109.79	21.95	131.74
<b>BANK TFR</b>	Gardens of England Grounds Maintenance May 2022	3694.45	0.00	3694.45
<b>June Payments to date</b>				
<b>BANK TFR</b>	The Play Inspection Company Ltd	55.00	11.00	66.00

	H&S Inspection (Play Equipment)			
<b>DEBIT CARD</b>	Adobe Systems Software Adobe Acrobat monthly subscription	12.64	0.00	12.64
<b>BANK TFR</b>	Mr K Wilson 2-day Summer Sports Holiday Program	300.00	0.00	300.00
<b>BANK TFR</b>	CJS Plants Hanging Baskets 6 months from Oct 21 (invoice not received previously)	2072.50	414.50	2487.00
<b>BANK TFR</b>	CJS Plants Hanging Baskets 6 months from Mar 22	2072.50	414.50	2487.00
<b>June Payments (expected but unconfirmed/not yet paid as at 07/06/22)</b>				
<b>DD</b>	Virgin Mobile Phone monthly contract	7.00	1.40	8.40
<b>DD</b>	Shred Station Confidential Waste Collection (April)	38.30	7.66	45.96
<b>DD</b>	SAGE UK Ltd Payroll software	7.00	1.40	8.40
<b>BANK TFR</b>	Getting IT Working IT Support June 2022	150.00	0.00	150.00
<b>DD</b>	British Gas Pavilion Gas May 22			
<b>DD</b>	E.On Next Pavilion Electricity June 2022			
<b>DD</b>	Onecom Ltd Broadband & Telephone May/June 22			
<b>DD</b>	E.On / NPower Unmetered Supply May 2022			
<b>DD</b>	EE Mobile phone contract			
<b>BANK TFR</b>	Bishops Services Ltd (Bibby Factors Northwest Ltd) Pavilion cleaning, jet washing June 2022			
<b>BANK TFR</b>	Gardens of England Grounds Maintenance June 2022			
<b>BANK TFRS</b>	Staff Salaries & Expenses June 2022			
<b>DD</b>	B&CE HSM Ltd (The People's Pension)			

**ACTION: CLERK**

Cllr. Carrol arrives.

## 10. PLANNING

**10.1 CURRENT PLANNING** To consider the applications and to resolve to agree recommendations.

### 10.1a Planning Application 22/01262/HOUSE

Location: 79 Lennard Road

Development: Two storey side extension and loft extension. Alterations to fenestration. Alterations to roof.

Recommendation: Comment Only Proposed – Cllr. Gomes-Chodynieceki, Seconded – Cllr. Lockey and Agreed

The Parish Council continues to have concerns about over intensification of Lennard Road in terms of expansion of dwellings (and multiple new extensions forming additional dwellings) and a lack of adequate parking provision in this area. Lack of parking and the eradication of what is already limited on street parking availability is an issue in Dunton Green.

**ACTION: CLERK**

### 10.1b Planning Application 22/00829/HOUSE

Location: 3 Crescent Cottages Station Road

Development: Loft conversion with dormer and rooflights

INVALID (25/05/22) Invalid reasons: There is an existing conservatory on site which is not shown on the existing plans/elevations; REVALDATED (27/05/22) Summary of changes – Amended plans showing existing conservatory on existing plans./elevations received on 25/05/22.

Recommendation: It was Resolved that the Parish Council's previous response is not impacted by the revalidation of this application. No further comments to be submitted.

**ACTION: CLERK**

### 10.1c Planning Application 22/01473/FUL

Location: 12 Lennard Road

Development: Demolition of existing side garage and rear conservatory. Erection of two storey extension to create two-bedroom house. Single storey rear extension. New crossover and formation of vehicle access.

Recommendation: Comment Only Proposed – Cllr. Lapham, Seconded – Cllr. Lockey and Agreed

With so much precedent set for new dwellings on the side of existing homes in Lennard Road, it seems unlikely that any objections that the Parish Council might have would be sufficient grounds for refusal. However, there remains a concern about over intensification of the site and a lack of adequate parking provision in this development. Lack of parking and the eradication of what is already limited on street parking availability is an issue in Dunton Green.

**ACTION: CLERK**

### 10.1d Planning Application 22/00874/FUL – Amended Consultation

Location: 6 Darent Lane

Development: Erection of building to accommodate two one-bedroom flats.

Recommendation: Comment Only Proposed – Cllr. England, Seconded – Cllr. Lapham and Agreed

The Parish Council's previous concerns remain. Lack of parking and the eradication of what is already limited on street parking availability is an issue in Dunton Green

*[Previous comments: The Parish Council has concerns regarding parking provision on this site, with the very high demands already in existence in the locality and the lack of spare parking capacity anywhere in the village. The Parish Council supports the concerns raised by neighbours in the public comments.]*

**ACTION: CLERK**

## 10.2 PLANNING NOTIFICATIONS To note the decisions from SDC or the Planning Inspectorate.

### 10.2a Planning Application 22/00544/FUL

Location: 1 & 2 Meadow View London Road

Development: Construction of new vehicular crossover and vehicle turning/parking area.

WITHDRAWN APPLICATION

### 10.2b Planning Application 22/00435/FUL

Location: Rear of 20 London Road

Development: Demolition of existing outbuildings and construction of a 3-storey building to form 3 flats with associated landscaping, parking and vehicular access.

GRANT OF PLANNING APPLICATION: Subject to conditions

### 10.2c Planning Application 22/00278/PAC

Location: 136 London Road

Development: Prior notification for a change of use from Commercial Business and Service (Use Class E) to dwellinghouses (Class C3). This application is made under Class MA of The Town and Country Planning (General Permitted Development)(England) Order2015

GRANT OF PLANNING APPLICATION: Subject to conditions

### 10.2d Planning Application 22/00943/HOUSE

Location: Ivydene London Road

Development: Demolition of extension and erection of a single storey rear extension.

GRANT OF PLANNING APPLICATION: Subject to conditions

### 10.2e Planning Application 22/00944/HOUSE

Location: Ivydene London Road

Development: Single storey rear extension and part first floor extension.

GRANT OF PLANNING APPLICATION: Subject to conditions

## 11. RECREATIONAL FACILITIES AND COMMUNITY AMENITIES

### 11.1 Grounds Maintenance

**11.1a Work planned (repairs/maintenance: non-grounds maintenance) update**

Nothing specific to note other than a need for the grounds maintenance team to ensure that the new privet on the village green is watered.

**ACTION: CLERK**

**11.2 Projects - Updates regarding:****11.2a CCTV for MUGA & Tennis Court**

The installation of two new cameras is still not complete, the most recent attempt having failed because of issues with ports on the hard drive. The Clerk has been contacted to rearrange again and the work should be completed before the end of the month, assuming the contractor can alleviate the issues with the ports rather than having to have an additional hard drive to accommodate the new cameras.

**11.3 Pavilion**

The Sevenoaks Larder Pop Up will be vacating the Tuesday morning slot. It was noted that there is a potential new year-round hirer for Thursday afternoon/evening, but this is still to be confirmed.

**ACTION: BFA**

**11.4 Recreation Ground****11.4a Play equipment / Play areas: updates and quotes for ratification and/or consideration****11.4ai Single point swing repair**

It was Proposed – Cllr. Lockey, Seconded – Cllr. Hersey and Agreed to ratify the decision made to instruct the play equipment contractor to order parts for an urgent repair. The equipment has been taken out of action until the repair can be made.

**11.4a ii Pressure wash of courts and play equipment to facilitate moss & algae treatment**

It was Proposed – Cllr. Gomes-Chodyniewski, Seconded – Cllr. Norton and Agreed to accept a quote of £1300 plus VAT to complete the jet washing (and to then instruct the grounds maintenance team to carry out the treatment at a further cost of £200).

**ACTION: CLERK**

**11.4a iii MUGA entrance path extension**

It was Proposed – Cllr. Carrol, Seconded – Cllr. Copeland and Agreed to accept a quote of c. £2100 plus VAT for the extension of the rubber mulch path into the Multi Use Games Area.

**ACTION: BFA**

**11.4b Outside Space Hire: feedback / clarification on charging to be discussed**

There had been feedback from a long-term hirer of the outside facilities with regard to use of toilets no longer being part of the hire cost. After some discussion, it was agreed that as a legacy hirer, they be permitted to continue to have access but that a set of guidelines for use be provided and that these must be adhered to for access to continue. This would not be applicable to new hirers, who would be subject to the terms agreed at the May 2022 meeting and as advertised on the Parish Council's website.

**ACTION: BFA**

**11.5 Dunton Green 'extension' land****11.5a To discuss Woodland Trust communications and to consider the extent of a project, if agreed**

It was noted that this was very much still in the exploratory stage and Cllr. Lapham confirmed that he had been at pains to make that clear to the Woodland Trust. It had been necessary for him to submit an application form for anyone to talk to him but had made it clear that this was, as yet, an unconfirmed project. Cllr. Lapham had requested an estimate of project costs from the Woodland Trust but had not received information yet and he would chase. The Clerk indicated that she would seek advice regarding the Farm Business Tenancy Agreement position and clarification with regard to fencing requirements if that land is no longer used for agricultural purposes.

**ACTION: AL**

**ACTION: CLERK**



## 12. HIGHWAYS & TRANSPORTATION (INFRASTRUCTURE)

### 12.1 Sevenoaks Urban Area Local Cycling and Walking Infrastructure Plan (LCWIP)

An interactive map has been designed to allow people to make suggestions with regard to possible cycling and walking routes in the Sevenoaks Urban Area (of which Dunton Green is a part), to help develop the LCWIP. The Clerk will forward the information so that members can use the tool to make suggestions that would then help include Dunton Green in that Plan.

**ACTION: CLERK**

**ACTION: ALL**

It was noted that there had been a medical emergency near the Wildlife Reserve which had necessitate the removal (temporarily) of a kissing gate so that emergency services could access the patient. The Parish Council has a field gate at the access point to Price's Wood and it was agreed that the padlock should be replaced with one accessible to the emergency services.

**ACTION: CLERK / BFA**

It was also noted that a defibrillator has been installed at Dunton Green Station.

There is to be a temporary road closure on London Road (adjacent to Ivy House Lane). This is effective from 5<sup>th</sup> July for up to 3 days for Openreach to complete works.

## 13. COMMUNICATION

### 13.1 Newsletter

Most of the Summer edition copies have now been delivered with the remaining routes to be completed before w/c 20<sup>th</sup> June. Further to discussion, there would be some reallocation of bulk delivery responsibilities with effect from the autumn edition.

Copy deadline for the next edition is 1<sup>st</sup> August.

## 14. EVENTS

### 14.1 DGPC Events: feedback/updates where available

#### 14.1a Annual Fireworks Display: to consider budget for the display element of the event

The Clerk had been advised that if the Parish Council wished to have a display of the same size as 2021, there would need to be a budget increase of £340 (taking the display budget to £4090). This was due to price increases but was still comfortably within the overall budget for the event. After discussion, it was Proposed – Cllr. Gomes-Chodyniewski, Seconded – Cllr. Norton and Agreed that quote of £4090 plus VAT be accepted.

**ACTION: CLERK**

### 14.2 Other Events

14.2a SDC Summer Family Fun Day: Wednesday 27<sup>th</sup> July 10am to 2pm (Recreation Ground): to note that DGPC will provide a cricket session at this event (pre-funded)

Noted.

## 15. CORRESPONDENCE

### 15.1 To consider a list of correspondence received since the May 2022 meeting

The following correspondence items were noted:

Local Councils Update - June 2022

Rural Kent (ACRK)- Oast to Coast 2022

KCC – National Bus Strategy Update

SDC – Invitation to launch of Sevenoaks' new place brand (22/06)

Rural Kent (ACRK)- Rural Housing Week: Free Online Event 05/07 12.30pm – 1.30pm

DG Primary School - Change of a gate to a fence

KALC / Power for People - Private Members' Ballot – Local Electricity Bill

Elliott Waters – Confirmation of new post; no longer Station Manager Sevenoaks

KALC - Parish News May 2022 (email 07/06/22)

Rural Kent (ACRK) - Platinum Jubilee Grant Fund for Community Buildings (expression of interest)

## **16. DATE OF NEXT MEETING**

16.1 Scheduled: July 12<sup>th</sup>, 2022 (7.30pm) – Dunton Green Pavilion

## **17. PUBLIC SESSION**

None.

The meeting closed at 8.55pm.