

DUNTON GREEN PARISH COUNCIL

MINUTES of a Meeting held at Dunton Green Pavilion on Tuesday 11th February 2020 at 7.30pm

PUBLIC SESSION

None.

1. PRESENT / APOLOGIES

Present: Cllrs. Mrs England, Lockey, Miss Norton, Hersey, Mrs Gomes-Chodyniewski, Copeland, Lapham

Apologies (accepted): Cllrs. Carrol, Bayley (SDC)

In attendance: Tracy Godden (Clerk), Kelly Webb (SDC), Residents (representatives of Pounsley Road Residents Ltd): Mr Roger Eagles, Mr Ian Osburn and Mr Colin Mackie (late arrival)

The Chairman advised that with the agreement of the Council Item 12.5a (Complaint from Pounsley Road Residents Ltd regarding bike trail access point: review of legal advice and/or ratification of decision taken between meetings following said legal advice) would be discussed in closed session at the end of the meeting due to the need for members to discuss confidential legal advice.

2. MINUTES OF THE COUNCIL

The minutes of the meeting held on Tuesday 14th January 2020 were approved as a true record.

Proposed - Cllr. Lockey, Seconded - Cllr Mrs. Gomes-Chodyniewski and Agreed.

3. DECLARATIONS OF INTEREST IN AGENDA ITEMS

None.

4. GENERAL ADMINISTRATION

4.1 Member Dispensations & Non-Pecuniary Interests: Requests for dispensations to be submitted to the Clerk for approval.

None.

4.2 Training (Councillor and Staff)

The Clerk had attended an SDC Planning Training session; a KALC Website Accessibility Regulations Workshop; SLCC Equality & Diversity Training and the KALC Health & Wellbeing Conference (with Cllr. England).

The Clerk and the Chairman had been very impressed with the quality of the speakers and the content of the inaugural KALC Health and Wellbeing Conference. The Clerk commented that as a result of some of the information provided, she would look at adding some pages to the Parish Council's website to act as a means of signposting people to valuable resources to assist with tackling loneliness and mental health. The Chairman added that this was an inexpensive way of providing the Dunton Green community with access to help and assistance. Another potential means of helping to tackle loneliness, something which can affect anyone, at any time in their life, would be to install a new seat, or identify an existing seat which could be used as a 'talking bench'. This is an initiative that has already been adopted in the district whereby people are made aware that anyone sitting on the bench is happy to talk (or wants to talk). More information and possible projects would be provided at the March meeting.

Clerk

The Clerk and Chairman will be attending a KALC Development & Infrastructure Workshop on 3rd March.

4.3 GDPR advice from KALC

The Clerk relayed information provided at the Website Accessibility Regulations Workshop regarding GDPR. Despite the fact that Parish Councils are not deemed to be 'Local Authorities' under GDPR and therefore are indicated as not needing to have a Data Protection Officer (DPO), KALC had stated that Parish Councils categorically must have a DPO and must report regularly (via an item on agendas) on GDPR. The DPO must be impartial (and therefore likely outside of the organisation). The Clerk would therefore follow up to determine who other Parish Councils had engaged as a DPO.

Clerk

KALC had also raised again the use of council email addresses and that it is good practice for councils to employ their use. KALC did comment that council provided devices (such as laptops or tablets) should be considered to help prevent data breaches. However, the Clerk indicated that it seemed

unrealistic to expect that members would then not use their personal mobiles to access their council emails etc and this seemed like a more restrictive step in terms of councillors being able to engage.

4.4 Website Accessibility Regulations

The Clerk commented that there had been a good deal of useful information provided at the workshop and that steps could be taken to assess how the Parish Council's website rated against the regulations now and what might need to be done to make it compliant. The current website platform is hosted by HugoFox. If they cannot guarantee that the website platform is compliant there may be a need to source another provider. A lot of the work once the website is compliant will revolve around ensuring that documentation that is uploaded to the website is compliant (proper use of headers etc). There is no expectation that retrospective documents be altered, rather that all future content meets with the regulations.

Clerk

It was noted that a Notice of a Casual Vacancy for the Parish Council had been issued by SDC following notification to them of the death of Tim Fox. This had been put up on the Lusted Road noticeboard, in accordance with the regulations. The Parish Council will be able to co-opt in March if there are no calls for an election before 2nd March.

5. DGPC REPRESENTATIVES - EXTERNAL BODIES

5.1 Feedback from any meetings attended by DGPC's representatives on external bodies
None.

5.2 Meetings due to be attended

It was noted that the KALC Sevenoaks Area Committee scheduled for February 21st had been cancelled.

5.3 Village Hall Management Committee (VHMC) - DGPC Representative appointment

The Parish Council's representative had been Tim Fox. Given that the VHMC hadn't met over the last year they were well overdue a meeting, especially given the current issues with flooding at the hall (to which the Parish Council had been alerted only as a result of hirers asking if they could be accommodated at the Pavilion). It was Resolved that Cllr. Copeland be appointed as the Parish Council's representative and that the Clerk forward his contact details to Andrea Rodwell.

JC
Clerk

5.4 Sevenoaks District CPRE - Parish Representative

The Clerk informed the Council that a request had been made for DGPC to nominate a representative to this body, someone who is interested in planning and would be prepared to notify CPRE of applications that they thought CPRE should know about. It was Resolved that Cllr Mrs. Gomes-Chodyniewski would be suggested for now; the Parish Council would then seek to promote this to the wider community to see if anyone was prepared to come forward.

AGC
Clerk

6. CLERK'S REPORT To receive the Clerk's report

The Clerk informed members that Riverhead Parish Council is planning VE Day celebrations and as part of that, and in conjunction with St Mary's, one of its councillors has undertaken to produce a booklet about the names on the WW2 memorials in both Riverhead and Dunton Green. Very little information is available regarding four names on the Dunton Green memorial and the Clerk has asked via the DGPC website and Facebook for anyone with information to come forward.

7. REPORTS OF URGENT ACTIONS taken by the Clerk in consultation with the Chairman.

None.

8. COMMUNITY DEVELOPMENT & SAFETY

8.1 Community Development Officers Report

Councillors had been provided with a copy of the report in advance of the meeting. Kelly Webb provided additional details at the meeting. Details from the report (in *italics*):

Community Art Project

Project sessions are underway, with the first one being at Dunton Green Primary School on Monday 3rd February. The children were very excited about the prospect of the mural and gave us some wonderful art to go towards it. Georgie Bennett is also picking up some more artwork from the school on Monday 10th February that may contribute to the mural. We are excited for the Tea, talk and draw session on Wednesday 12th February, the Walk and Draw session on Saturday 15th February and also the Family Fun session on Tuesday 18th February. We would appreciate the continued

support from the Parish council re communicating these out to residents. In regard to the final location of the artwork, permission is being sought from Southeastern for it to be located next to the community noticeboard at the station and for Kent Sheds to make the frame/board in which it will be mounted. Final details to follow.

Price's Wood Bike Trail

Further to last month's update, we now have dates for the planned community biking sessions.

| | | |
|-------------------------|---|---|
| Explorer Scout Sessions | 10, 11 February 8.00 - 9.30 | Delivering biking sessions for this local community group |
| 'The First Ride' | Monday 17 February 1.30 - 3.30 | An open invitation to the Dunton Green community to come and ride the new bike trail. |
| Pre-Schooler Sessions | Monday 9, 16, 23 March 10.00 - 11.30 | For parents/carers and their pre-school children to ride the track on bikes or balance bikes. |

Some simple signage is now in place for the trail.

Over 55's Social Club

SDC have now contributed the promised £200 to the Over 55's Social Club via Age UK.

Basketball

We are still waiting to hear back from Sevenoaks Suns regarding the new sessions. However, we are also looking into finding a new provider for the Basketball sessions to continue. More to come in the next month.

8 - 12 club

SLA has been agreed and signed between WKHA, SDC and Dunton Parish Council for continuation of 8-12's club in 2020. The sessions have started as per agreement.

Bootcamp sessions Ryewood

Following initial interest for the promotion there have been no bookings made by Ryewood residents yet. It is planned to undertake a second round of publicity towards the end of February.

Street dance

Two new participants have joined the sessions following the School workshop and we now have 10 regular attendees each session. The group is working on the new routine for the open lesson for the 18th March.

8.2 Anti-Social Behaviour / PCSOs Update

Kelly Webb provided details of the traveller funeral (for the twins who had committed suicide in December 2019) planned for Friday 14th February. There would likely be further updates as plans are finalised through the week but it seemed probable that there would be some disruption as a result of the procession through Sevenoaks although all agencies were taking steps to ensure that the day passes without incident for both the family of the deceased and for the wider community. Any enforcement that might be necessary was unlikely to be undertaken until after the funeral (and very likely not until the following day).

A report from the PCSOs had been provided towards the end of January and was now slightly out of date. There had been issues once again with motorbikes being used on the field adjacent to the recreation ground. Reports had been made by concerned residents to 101 and the Clerk had provided the PCSOs and the Community Safety Unit with CCTV footage of a motorbike accessing the recreation ground on the day and time of the alleged incidents.

8.3 Youth services

It was noted that the Clerk and Chairman would be meeting with the lead youth worker from West Kent Housing Association on 25th February to discuss services and requirements in Dunton Green ahead of scheduled street-based youth work in the village. An update would be available at the March meeting.

Clerk

8.4 Older people's services.

There had been some unsubstantiated rumours circling that transport for the Lunch Club would no longer be made available. The Clerk would follow up with the AgeUK Chief Executive on her return from annual leave. Kelly Webb indicated that there may have been some confusion at AgeUK around funding for transport and she would forward links to the Clerk.

Clerk

KW

9. FINANCE

9.1 A bank reconciliation to 31st January 2020 was presented by the Clerk and was accepted. The Chairman confirmed that she had verified the bank balances stated on the reconciliation against the bank / investment statements:

| | | | |
|--|--------|-----------|-------------------|
| Cash in hand 01/04/2019 | | | 117,757.48 |
| ADD | | | |
| Receipts 01/04/2019 - 31/01/2020 | | | 190,381.05 |
| | | | 308,138.53 |
| SUBTRACT | | | |
| Payments 01/04/2019 - 31/01/2020 | | | 171,526.50 |
| | | | |
| A: Cash in hand 31/01/2020 | | | 136,612.03 |
| | | | |
| Cash in hand per Bank Statements | | | |
| Reserve 31/01/2020 | | 46,034.23 | |
| Current 31/01/2020 | | 10,750.07 | |
| CCLA Public Sector Deposit Fund 31/01/2020 | | 40,077.73 | |
| CCLA Local Authorities Property Fund 31/01/2020 | | 40,000.00 | |
| | | | 136,862.03 |
| | | | |
| Less unrepresented cheques | | | |
| 5013: Donation | 50.00 | | |
| 5014: Donation | 50.00 | | |
| 5015: Donation | 150.00 | | 250.00 |
| | | | |
| | | | 136,612.03 |
| | | | |
| Plus unrepresented receipts | | | 0.00 |
| | | | |
| B: Adjusted Bank Balance | | | 136.612.03 |
| | | | |

10. ACCOUNTS FOR PAYMENT

10.1 It was Proposed - Cllr. Lockey, Seconded - Cllr Miss. Norton and Agreed to approve for payment a list of cheques, bank transfers, debit card payments and direct debits (with supporting documentation) as detailed below.

Clerk

| Chq/DD | Description | Net | VAT | Gross |
|---|---|--------|--------|--------|
| <i>Jan Payments (italics reported in Jan minutes)</i> | | | | |
| DEBIT CARD | <i>KALC (Eventbrite) Website Accessibility Workshop (tickets x1)</i> | 60.00 | 12.00 | 72.00 |
| BANK TFR | <i>Relate Donation (replaces cheque 5020 for West/Mid Kent Relate)</i> | 50.00 | | 50.00 |
| BANK TFR | <i>Bibby Factors North West Ltd Ambiance Cleaning December 2019</i> | 822.47 | 164.49 | 986.96 |
| BANK TFR | <i>SDC Cleaning Mill Road & Rec; dog bins (Oct-Dec 19)</i> | 408.20 | 81.64 | 489.84 |
| BANK TFR | <i>Spy Alarms Balance due on Fire Alarm Annual Maintenance contract</i> | 177.33 | 35.47 | 212.80 |
| BANK TFR | <i>Getting IT Working IT Support December 2019</i> | 150.00 | | 150.00 |

| | | | | |
|-----------------------------------|---|---------|--------|---------|
| BANK TFR | HMRC PAYE Tax & NI Payment (Qtr 3 2019/20) | 3326.19 | | 3326.19 |
| BANK TFRS | Staff Salaries & Expenses January 2020 | 2529.48 | | 2529.48 |
| DD | EE Mobile phone contract (paid 19/12/19) | 8.00 | 1.60 | 9.60 |
| DD | E.On (pavilion November 19) (paid 23/12/19) | 341.83 | 68.33 | 409.66 |
| DD | Shred Station (confidential waste) (paid 30/12/19) | 62.00 | 12.40 | 74.40 |
| DD | Onecom Broadband & Telephone (paid 31/12/19) | 64.48 | 12.90 | 77.38 |
| DD | Virgin Mobile (Dec-Jan) (paid 10/01/20) | 7.00 | 1.40 | 8.40 |
| DD | SAGE UK Ltd Payroll software (paid 16/01/20) | 6.00 | 1.20 | 7.20 |
| DD | B&CE HSM Ltd (The People's Pension) (paid 15/01/20) | 269.73 | | 269.73 |
| DD | E.On (UMS elec for street lighting Dec 19 (paid 15/01/20) | 111.91 | 5.60 | 117.51 |
| DD | 123-Reg Domain Name two-year renewal fee (paid 28/01/20) | 59.88 | 11.98 | 71.86 |
| BANK TFR | Sam Rogers Treecare Approved TPO works Price's Wood Jan 2020 | 950.00 | 190.00 | 1140.00 |
| DEBIT CARD | HM Land Registry Title deeds | 6.00 | | 6.00 |
| DD | EE Mobile phone contract (paid 20/01/20) | 8.00 | 1.60 | 9.60 |
| DD | E.On (pavilion December 19) (paid 20/01/20) | 314.80 | 62.96 | 377.76 |
| BANK TFR | Getting IT Working Supply, installation and commissioning of new server | 1997.00 | | 1997.00 |
| DEBIT CARD | 123 Reg Ltd Upgrade of Clerk's email (increased capacity) | 24.00 | 4.80 | 28.80 |
| BANK TFR | Communicorp Annual subscription to Local Councils Update | 100.00 | | 100.00 |
| BANK TFR | Newlands Nursery Christmas Tree 2019 | 300.00 | 60.00 | 360.00 |
| DEBIT CARD | KALC (Eventbrite) S106 & Development Workshop (tickets x2) | 120.00 | 24.00 | 144.00 |
| BANK TFR | Cube Plumbing Ltd Site visit to assess heating reduction | 60.00 | 12.00 | 72.00 |
| DD | Onecom Broadband & Telephone (paid 31/01/20) | 63.99 | 12.80 | 76.79 |
| Feb payments (at time of meeting) | | | | |
| DEBIT CARD | Adobe Systems Software Adobe Acrobat subscription | 10.53 | 2.11 | 12.64 |
| BANK TFR | Crestala Fencing Ltd Supply of post & rail for Mill Road fence | 721.71 | 144.34 | 866.05 |
| BANK TFR | Stellar Building & Maintenance Ltd Installation of fence (and removal of old) at Mill Road | 1350.00 | 270.00 | 1620.00 |
| BANK TFR | Mr G Hersey Cold lay macadam (for potholes in access road) | 11.10 | 2.22 | 13.32 |
| BANK TFR | Came & Company Ltd Cyber insurance package | 319.20 | | 319.20 |
| BANK TFR | Getting IT Working 3-year ESET licence (anti-virus) for server | 118.40 | | 118.40 |
| BANK TFR | Getting IT Working IT Support January 2020 | 150.00 | | 150.00 |
| BANK TFR | Bibby Factors North West Ltd Ambiance Cleaning January 2020 | 822.47 | 164.49 | 986.96 |
| BANK TFR | The Play Inspection Company H&S Operational Report (Play Equipment) | 52.50 | 10.50 | 63.00 |
| BANK TFRS | Staff Salaries & Expenses February 2020 | 2503.92 | | 2503.92 |

| | | | | |
|----|--|--------|-------|--------|
| DD | Virgin Mobile (Jan-Feb) (due 10/02/20) | 7.84 | 1.56 | 9.40 |
| DD | E.On (pavilion January 20) (due 10/02/20) | 291.79 | 58.36 | 350.15 |
| DD | British Gas (Pavilion Dec & Jan) (due 13/02/20) | 390.64 | 78.12 | 468.76 |
| DD | E.On (UMS elec for street lighting Jan 20 (due 15/02/20) | 111.91 | 5.60 | 117.51 |
| DD | B&CE HSM Ltd (The People's Pension) (due 13/02/20) | 266.06 | | 266.06 |
| DD | SAGE UK Ltd Payroll software (due 16/02/20) | 6.00 | 1.20 | 7.20 |

11. **PLANNING****11.1 CURRENT PLANNING** To consider the applications and to resolve to agree recommendations.

| | | |
|---------------------|--|-------|
| Application Number: | 20/00118/ADV | |
| Location: | Telephone Call Box Opposite 22 Station Road | |
| Development: | Removal of public payphone | |
| Recommendation: | Support Proposed - Cllr Miss. Norton, Seconded - Cllr Mrs. Gomes-Chodynieski and Agreed | Clerk |
| 11.1b/c | | |
| Application Number: | 20/00255/HOUSE and 20/00256/LBCALT | |
| Location: | Broughton Lodge London Road | |
| Development: | Demolish part of NW side bedroom, removal of chimney, erection of a single storey side extension and alterations to fenestration | |
| Recommendation: | Object The Parish Council recommends refusal of this application on the grounds of excessive development in the Green Belt. The Parish Council is of the opinion that the original curtilage of this property has already been extended significantly and that this additional extension would result in a disproportionate addition. Proposed - Cllr Mrs. Gomes-Chodynieski, Seconded - Cllr. Lapham and Agreed | Clerk |

11.2 PLANNING NOTIFICATIONS It was resolved to note the decisions from SDC or the Planning Inspectorate.

| | |
|---------------------|---|
| 11.2a | FOR INFORMATION |
| Application Number: | 20/00215/WTPO |
| Location: | Compass Catering Group Ltd (on Site Restaurant Catering) Fort Halstead Crow Drive Halstead |
| Development: | Various works to trees within the boundary of Fort Halstead |
| Information: | Town and Country Planning Act 1990 Application for consent to cut down, prune or uproot trees covered by a Tree Preservation Order (no statutory requirement to publicise the application; for information purposes only) |
| 11.2b | GRANT OF PLANNING PERMISSION |
| Application Number: | 19/03031/FUL |
| Location: | The Rose and Crow London Road |
| Development: | External alterations to the public house including a rear extension and an external cold room |
| Grant: | Subject to conditions |
| 11.2c | GRANT OF PLANNING PERMISSION |
| Application Number: | 19/02791/HOUSE |
| Location: | 12 Donnington Road |
| Development: | Erection of a single storey rear and side extension |
| Grant: | Subject to conditions |
| 11.2d | GRANT OF PLANNING PERMISSION |
| Application Number: | 19/03492/HOUSE |
| Location: | 19 London Road |
| Development: | Single storey rear extension |
| Grant: | Subject to conditions |

| | |
|---------------------|---|
| 11.2e | GRANT OF PLANNING PERMISSION |
| Application Number: | 19/03375/HOUSE |
| Location: | 93 London Road |
| Development: | Demolition of conservatory, replaced with a rear extension, and erection of a first storey side extension with habitable loft space and dormer window. Alterations to fenestration. |
| Grant: | Subject to conditions |

11.3 Community Infrastructure Levy (CIL): Clarification from SDC regarding potential for use of receipts by the Parish Council for third party benefit (grants for infrastructure work) and protocol around awarding grants

The Clerk advised that SDC had finally confirmed that DGPC could use its CIL receipts to assist Donnington Hall with an upgrade to its heating system. The Clerk advised members that proper consideration should be given to a formal application process for funding requests to the Parish Council for grants associated with its CIL receipts. This process would require applicants to outline what the grant is for, provide a number of quotes, not be for more than 50% of the total cost and would require any organisation receiving funding to demonstrate that the money had been spent in accordance with the request. It was agreed that the Clerk would draft a procedure (likely based on similar formats used by SDC) for members to review and agree at the March meeting.

Clerk

12. RECREATIONAL FACILITIES AND COMMUNITY AMENITIES

12.1 Grounds Maintenance

12.1a Grounds Maintenance Projects (DGPC)

12.1ai Fence on small open space at Mill Road

It was noted that the new fence has now been installed.

12.1aii The Crescent - planting proposals

Extensive details had been provided by the Parish Council's grounds maintenance team with information about a variety of different trees that could be planted. The Clerk would forward the information to members so that a final decision could be taken at the March meeting for some Spring planting.

Clerk

12.2 Pavilion

Regarding the damaged Main Hall floor, quotes have still not been received. Clerk to chase. It was also noted that there has been some fluctuation of temperature in the building and the reasons for that is not clear. Thermostats have been adjusted to address complaints that the Main Hall & Room 1 have been cold, but this seems to have overcompensated and the rooms are now too warm. The rooms having a lot of window area doesn't help as the external temperature and the amount of sunlight seems to have a disproportionate impact on the overall temperature inside the building. Monitoring will continue.

Clerk

JB

12.3 Recreation Areas

12.3a Climbing facilities at Longford Meadow: to further discuss suggestions and costs

The Clerk confirmed that the company suggested by Cllr. Lapham for an alternative style of climbing rock/wall had in fact ceased manufacturing and supplying. Given that members had reacted positively at the January meeting to the proposals and costs for a large climbing rock, the Clerk requested that members indicate to her which version they preferred. In the meantime, the Clerk would contact Chimera in Tunbridge Wells (indoor climbing centre) to establish if they had any advice about what might be suitable for outside climbing at Longford Meadow. At the March meeting a final decision would be taken as to which scheme should be priced up fully.

ALL

Clerk

The Clerk was asked to add netting/fencing at Longford Meadow as an agenda item for March so that members could discuss the options for installing a fence/net at the southern end of Longford meadow to help prevent footballs from rolling down Mill Road and so encouraging more use of that goalmouth.

Clerk

12.4 General / Other

12.4a Installation of a noticeboard and a defibrillator at Ryewood/Dunton Meadows

Berkeley Homes had now been provided with a quotation inclusive of installation costs for consideration. This was to be discussed by senior management and a response provided in due course. The Clerk would update members as soon as information was forthcoming.

Clerk

12.4b Installation of a permanent Christmas Tree on the village green - update
 The Grounds Maintenance team had visited site with the Clerk and the Chairman to review the feasibility of moving the tree and had concluded that it would not be possible to remove the tree as access to one side was restricted due to its proximity to the house. It seemed highly unlikely that the tree could be removed with a decent amount of root intact and this would be setting things up to fail. The Clerk had already contacted the residents to decline their generous offer as a result. This being the case, the Parish Council would look at sourcing a tree from a grower and Newlands Nursery would be consulted.

Clerk

12.5 Price's Wood

To be discussed in closed session at the end of the meeting.

13. ALLOTMENTS

Nothing to report.

14. FOOTPATHS (Public Rights of Way)

Nothing to report.

15. HIGHWAYS AND TRANSPORT

15.1 Zebra Crossing Project - update

It was noted that the new style LED beacons had been installed at the crossings on London Road on Longford Bridge and just north of the mini roundabout at the junction of Station Road. This project is funded through CIL receipts by the Parish Council. The upgrade to the crossing by the Duke's Head was still to be completed (this crossing requires new columns which KCC is funding) but there is currently no timeframe for completion of the work. Clerk to follow up, again. The new beacons at the other crossings are significantly more visible, even in daylight hours, and should serve to improve the safety of all road users.

Clerk

15.2 Station Trespass update

The Clerk advised members that Cllr. Carrol had been updated about the trespass through Rye Wood to and from the station. It transpired that there had been some misunderstanding by Southeastern initially and now, having been to site, it had become clear what the issue is. Southeastern will be installing measures to prevent trespass.

It was noted that the planters installed near to the zebra crossing on Longford Bridge had now been moved in accordance with KCC's advice and were now installed at the approved new location (still on the railings but away from the actual crossing).

16. LIGHTING

Nothing to report.

17. EVENTS / ACTIVITIES

17.1 DGPC Events for 2020

Planned or proposed events:

- a) Annual Parish Meeting/Parish Reception (7pm Wednesday 25th March 2020)

Work in progress. Invitations to be issued before the end of the month (and a community wide invitation will be included in the newsletter).

Clerk

- b) Litter Pick (10.30am Sunday 22nd March 2020)

It was noted that the date set is Mothers' Day. However, it still falls within the timeframe for the Great British Spring Clean campaign and would take place irrespective.

ALL

- c) Fireworks (6.45pm Saturday 26th September 2020)

The Clerk confirmed that Pyrovision (fireworks) and Lewis Ross (singer) have been booked. First Aid to be booked and the Scouts are to be contacted about refreshments (if they haven't been contacted already).

Clerk

17.2 Other Events

- a) SDC Family Fun Day Monday 27th July 2020

The Clerk confirmed that this is the day that has been booked for SDC's four weeks of fun days in the summer holidays. And once again, it is all being kick started in Dunton Green. The Clerk will be trying to arrange for someone to provide refreshments, if possible.

Clerk

18. COMMUNICATION

18.1 Newsletter

The copy deadline was 1st February 2020, but any late submissions were welcomed if members have time. The newsletter will be sent to print to allow a couple of weekends for delivery prior to the first major advertised event date. The next copy deadline is 1st May 2020.

ALL
Clerk
ALL

18.2 Website / Media / Technology

Nothing new other than to report that the new server continues to operate effectively.

19. CONSULTATIONS

None.

20. CORRESPONDENCE FOR DECISION / ACTION

| | |
|---------------------------------------|---|
| KALC | KALC Survey 2020 The Clerk & Chairman will complete (as suggested by KALC) and submit. |
| Office of the Lord Lieutenant of Kent | Invitation to 2020 Civic Service (Tues 17/03 Canterbury Cathedral 11am) Noted. |

Clerk
FE

FROM RESIDENTS / BUSINESS OWNERS / LOCAL ORGANISATIONS

None.

FOR INFORMATION

The items of correspondence below were NOTED by the Parish Council:

| | |
|-----------------------|---|
| Local Councils Update | January/February 2020 |
| KCC | Speed Limit Order on Various Roads in Chevening |
| LCR | Winter 2020 |

21. INFORMATION PURPOSES

21.1 Saturday Freighter - 15th February

22. DATE OF NEXT MEETING

22.1 Date of next meeting

Scheduled: March 10th 2020 at Dunton Green Pavilion (7.30pm)

PUBLIC SESSION

None.

Members of the public were thanked for attending the meeting and were then asked to leave.

Start of closed session.

12. 12.5 Price's Wood

12.5a Complaint from Pounsley Road Residents Ltd regarding bike trail access point: review of legal advice and/or ratification of decision taken between meetings following said legal advice

The Clerk provided members with details of the legal advice obtained in relation to the bike trail access and accusations from Pounsley Road Residents Ltd (PRR Ltd) of trespass, which were discussed. A draft letter of response to PRR Ltd had been prepared and members reviewed the contents. The specific issue of trespass was addressed and refuted. Other areas of concern that had been raised as a result of the investigations into the alleged trespass (including boundary incursions and the use of part of Price's Wood as a car park facility for Pounsley Road residents) were also highlighted within the letter as requiring attention and further investigation. It was Proposed - Cllr. Lapham, Seconded - Cllr Mrs. Gomes-Chodyniewski and unanimously Agreed that the letter be approved and sent to Pounsley Road Residents Ltd for their consideration

End of closed session.

The meeting closed at 8.50pm.