



MINUTES of a Finance & General Purposes Committee Meeting held at Dunton Green Pavilion on Tuesday 8th November 2022 at 7.30pm

00. PUBLIC SESSION

None.

[For the purposes of reference and continuity, it is noted here that the Minutes of the Finance & General Purposes Committee meeting held on 22nd October 2019 were approved and confirmed at the full Parish Council meeting on 12th November 2019. This refers to the previous meeting of the F&FP Committee.]

01. PRESENT / APOLOGIES

Present: Cllrs. England, Lockey, Gomes-Chodynieski , Norton, Hersey

Apologies: None

In attendance: Tracy Godden (Clerk)

02. DECLARATIONS OF INTEREST IN AGENDA ITEMS

None received.

03. BUDGET 2022/23

3.1 To consider Year to Date 2022/23 Analysis

Members of the Committee reviewed the Year to Date analysis (which covered the period April 1st to October 31st 2022 inclusive) and were satisfied with the details of the current position.

04. COMMUNITY INFRASTRUCTURE LEVY (CIL) RECEIPTS & OTHER EARMARKED RESERVES

4.1 To note the status of CIL receipts and expenditure for 2022/23 & consider the potential for CIL receipts in 2023/4

Members of the Committee noted that for the 2022/23 financial year that there had been nil CIL receipts. It was noted that CIL receipts are issued only two times per year (once in April and again in October). The Clerk commented that CIL receipts were anticipated for the development of the old Robins and Day Vauxhall site and the Clerk would check with SDC with regard to the timing and likely value of these (indicating that it was almost certain that a payment would be forthcoming in the 2023/24 financial year).

ACTION: CLERK

4.2 To note the status of other earmarked reserves

Members noted and agreed the status of earmarked reserves.

05. BUDGET RECOMMENDATIONS FOR 2023/24

5.1 To discuss the details of a draft budget proposal for 2023/4

A draft budget had been prepared, factoring in previous year and year to date trends and allowing for increases anticipated (given the current high inflation). Members discussed the details of each line item and agreed that the expenditure budget for Miscellaneous Admin should be increased from £750 to £1200 (to better reflect actual expenditure on this item in previous years) and the expenditure budget for Allotments should be increased from £50 to £100 (to cover allotment public liability insurance premiums more accurately).

ACTION: CLERK

5.2 To determine a budget recommendation to go to Full Council on 13th December 2022

It was Resolved that the draft budget, subject to the amendments above, be recommended to Full Council for approval.

ACTION: CLERK

The Clerk commented that following Budget approval, the Precept could be agreed. Tax Base figures should be available from SDC at the beginning of December which would then allow the Parish Council an opportunity to set the Precept at the December meeting. The Clerk had included within the budget an assumption regarding the Precept level so that members were provided with guidance as to what reserves expenditure would be required.

Consideration of the Committee's Budget Recommendation and Setting of the Precept would be included in the agenda for the December 2022 Full Council meeting.

ACTION: CLERK

06. PUBLIC SESSION

None.

The meeting closed at 8.02pm.