

DUNTON GREEN PARISH COUNCIL

MINUTES of a Meeting held virtually on Tuesday 8th September 2020 at 7.30pm

Due to HM Government's measures for Covid-19, the Parish Council met virtually via Zoom, a conferencing platform.

PUBLIC SESSION

None.

1. PRESENT / APOLOGIES

Present: Cllrs. England, Parker, Copeland, Lockey, Hersey. Lapham, Gomes-Chodyniewski, Carrol

Apologies (accepted): Cllr. Norton

In attendance: Tracy Godden (Clerk)

2. MINUTES OF THE COUNCIL

The minutes of the meeting held on Tuesday 14th July 2020 were approved as a true record.

Proposed - Cllr. Lockey, Seconded - Cllr. Gomes-Chodyniewski and Agreed.

The minutes of the meeting of the Planning & Development Committee held on Tuesday 20th July 2020 were approved as a true record.

Proposed - Cllr. Gomes-Chodyniewski, Seconded - Cllr. Lapham and Agreed.

3. DECLARATIONS OF INTEREST IN AGENDA ITEMS

None.

4. GENERAL ADMINISTRATION

4.1 Member Dispensations & Non-Pecuniary Interests: Requests for dispensations to be submitted to the Clerk for approval.

None.

4.2 Co-option

An application for co-option had been received from Debbie Parker, who has attended all the Parish Council's virtual meetings during lockdown to gain a better insight into the work of the Council and to familiarise herself with the current issues. It was Proposed - Cllr. Hersey, Seconded - Cllr. Lapham and Agreed that Dr Parker be co-opted onto the Parish Council.

The Clerk will provide Cllr. Parker with necessary forms for completion, including the Declaration of Acceptance of Office, Disclosable Pecuniary Interest and Non-Pecuniary Interests forms.

An application had also been received from another resident just prior to lockdown. At that time, it was not known what the situation would be regarding meetings and co-option opportunities. The applicant has not attended any further meetings since February. Members agreed that the applicant should be asked if their interest remained and be advised that it is the Parish Council's protocol that applicants be required to attend two Parish Council meetings prior to an application being approved.

4.3 To consider requesting a formal update from the Donnington Hall Management Committee on its policy around the garages and their leasing and replacement (request in DGPC's capacity as the Custodian Trustee).

After some discussion, it was agreed that the Parish Council would request that there be an item on the agenda for Donnington Hall Management Committee's next meeting to clarify the situation with regard to tenancy agreements for the garages, payment terms and so forth with a view to a proposal being drafted to ensure that this is properly regulated.

4.4 Standards Board Hearing Committee Update

Cllr. Carrol informed members that there had been a complaint made against him by a resident which had been subject to the Complaints Procedure at SDC. SDC were seemingly mainly interested in an accusation that Cllr. Carrol had delivered a leaflet purporting to be from SDC concerning littering. Cllr. Carrol had consistently confirmed that he had delivered a leaflet but stringently denied having produced it himself, maintaining that it had been provided to him. The rest of the complaint appeared to be viewed more as a neighbour dispute. There were some concerns about the complaints process itself but ultimately the recommendation from the Hearing Committee was that Cllr. Carrol should attend some training.

4.5 Parish Council Insurance Renewal 2020/21

It was Proposed - Cllr. Carrol, Seconded - Cllr. Gomes-Chodynieski and Agreed that the renewal quotation of £4263.71 (the Parish Council being tied into a 3-year Long Term Agreement) be accepted.

4.6 It was noted the National Joint Council for Local Government Services (NJC) 2020-21 Salary Award (agreed pay scales) had been agreed (2.75% increase for Council staff) and is to be applied from 01 April 2020.

5. **COVID-19**

5.1 Recreation Ground, Pavilion and car park re-opening: Members noted the steps taken & measures introduced to facilitate the safe re-opening of facilities (all in line with Government advice). These included, but were not limited to, Covid-19 safety instructions and notices regarding social distancing in the recreation ground; provision of a non-touch thermometer for hirers to use with clients prior to entrance to the Pavilion, only participants to activities being permitted access to the Pavilion; strict one hirer at a time policy plus introduction of additional time for set up/clean for each hirer; private/party bookings suspended until at least January 2021; risk assessment and guidelines provided to all Pavilion hirers.

5.2 It was noted that the Parish Council has received the Coronavirus Small Business Rate Relief Grant (Parish & Town Councils having been initially exempt) of £10,000.

6. **CLERK'S REPORT** To receive the Clerk's report
Nothing to report not covered by the agenda.

7. **COMMUNITY DEVELOPMENT & SAFETY**

7.1 Anti-Social Behaviour

7.1a General Update (including pony & trap in recreation ground)

The car park at the recreation ground was opened on 1st September. On the same day, people with a pony and cart managed to manoeuvre (having to uncouple the pony from the trap) around the path by the pavilion and proceeded to drive the pony and cart at speed around the recreation ground. It was a busy day with lots of other people trying to use the facilities legitimately. The matter had been reported to the Community Safety Unit and the local PCSOs. General issues with littering and dog fouling around the village as people continue to not use the litter bins provided.

Cllr. Lapham expressed concern about the depth of the ditches created on land adjacent to Longford Meadow in response to the Chipstead Lakes anti-social behaviour. Whilst action had needed to be taken, a potential serious hazard had been created. It seemed probable that some of the spoil from these ditches has been deposited on what is DGPC land. The Clerk was asked to write to the landowner and farmer to express the Parish Council's concerns and to ask that any residual soil deposited on DGPC land be removed and that consideration be given to an alternative (less hazardous) form of barrier.

Clerk

8. **FINANCE**

8.1 A bank reconciliation to 31st August 2020 was presented by the Clerk and it was Resolved that it be accepted. The Chairman confirmed that she would verify all the bank balances stated on the reconciliations against the bank / investment statements when it was safe and appropriate to do so at the office.

FE

Clerk

TO END 31/08/2020

Cash in hand 01/04/2020			120,615.58
ADD			
Receipts 01/04/2020 - 31/08/2020			95,818.11
			216,433.69
SUBTRACT			
Payments 01/04/2020 - 31/08/2020			57,946.28
A: Cash in hand 31/08/2020			158,487.41

Cash in hand per Bank Statements			
Reserve 31/08/2020		59,865.40	
Current 31/08/2020		18,464.88	
CCLA Public Sector Deposit Fund 30/05/2020		40,157.13	
CCLA Local Authorities Property Fund 31/03/2020		40,000.00	
			158,487.41
Less unrepresented cheques			0.00
			158,487.41
Plus unrepresented receipts			0.00
B: Adjusted Bank Balance			158,487.41

8.2 To consider the conclusion of the audit of the Annual Governance & Accountability Return (AGAR) 2019-20, if available

Members considered Section 3 of the Annual Governance & Accountability Return (AGAR) 2019-20 - the External Auditor Report and Certificate 2019-20. There were no matters affecting PKF Littlejohn LLP's opinion to draw to the attention of the Parish Council and PKF Littlejohn LLP certified that the review of Sections 1 and 2 had been completed and that they had now discharged their responsibilities under the Local Audit and Accountability Act 2014 for the year ended 31st March 2020.

The Clerk will post the conclusion of audit notice on the DGPC website and on the Lusted Road noticeboard, as was required, following receipt of the PKF documentation in September.

Clerk

9. ACCOUNTS FOR PAYMENT

9.1 It was Proposed - Cllr. Lockey, Seconded - Cllr. Gomes-Chodynietcki and Agreed to approve/ratify for payment a list of cheques, bank transfers, debit card payments and direct debits (with supporting documentation) as detailed below.

Clerk

Chq/DD	Description	Net	VAT	Gross
July Payments (<i>italics reported in Jul minutes</i>)				
DEBIT CARD	<i>Adobe Systems Software Adobe Acrobat subscription</i>	<i>12.64</i>	<i>0.00</i>	<i>12.64</i>
BANK TFR	<i>Spy Alarms Ltd Supply & installation of replacement ANPR camera</i>	<i>796.00</i>	<i>159.20</i>	<i>955.20</i>
BANK TFR	<i>Kent County Playing Fields Association Annual subscription 2020-21</i>	<i>20.00</i>	<i>0.00</i>	<i>20.00</i>
DEBIT CARD	<i>HM Land Registry (WorldPay) Copy of Title Deeds & Register</i>	<i>6.00</i>	<i>0.00</i>	<i>6.00</i>
DEBIT CARD	<i>HM Land Registry (WorldPay) Copy of Title Deeds & Register</i>	<i>6.00</i>	<i>0.00</i>	<i>6.00</i>
DD	<i>E.On (Pavilion Electricity)</i>	<i>121.27</i>	<i>6.06</i>	<i>127.33</i>
DD	<i>British Gas Pavilion Gas</i>	<i>47.97</i>	<i>2.39</i>	<i>50.36</i>
DD	<i>Virgin Mobile Phone contract</i>	<i>7.00</i>	<i>1.40</i>	<i>8.40</i>
BANK TFRS	<i>Staff Salaries & Expenses July 2020</i>	<i>2662.01</i>	<i>0.00</i>	<i>2662.01</i>
DD	<i>E.On (Unmetered Supply)</i>	<i>78.22</i>	<i>3.91</i>	<i>82.13</i>
DD	<i>SAGE UK Ltd</i>	<i>7.00</i>	<i>1.40</i>	<i>8.40</i>
DD	<i>B&CE HSM Ltd (The People's Pension)</i>	<i>275.02</i>	<i>0.00</i>	<i>275.02</i>
DD	<i>EE Mobile phone contract</i>	<i>8.17</i>	<i>1.63</i>	<i>9.80</i>
BANK TFR	<i>Knockout Print Recreation ground Covid 19 signage</i>	<i>199.00</i>	<i>39.80</i>	<i>238.80</i>
DEBIT CARD	<i>Amazon Maintenance items</i>	<i>37.96</i>	<i>5.60</i>	<i>43.56</i>

BANK TFR	Koolplay Ltd Longford Meadow sports fence deposit	987.30	197.46	1184.76
BANK TFR	Direct 365 Online Ltd Defibrillator spares	123.23	24.65	147.88
BANK TFR	Greenbarnes Ltd Noticeboard for Ryewood	1721.82	344.37	2066.19
BANK TFR	London Hearts Defibrillator & cabinet for Ryewood	1411.00	282.20	1693.20
BANK TFR	Mr G Hersey Expenses - padlock	4.50	0.00	4.50
BANK TFR	Getting-IT-Working IT Support July 2020	150.00	0.00	150.00
BANK TFR	Playsafe Playgrounds Ltd Aerial runway maintenance	808.00	161.60	969.60
DD	Onecom Ltd Broadband & Telephone	65.71	13.14	78.85
BANK TFR	Gardens of England Grounds Maintenance July 2020	2,969.00	0.00	2,969.00
August Payments				
DEBIT CARD	Adobe Systems Software Adobe Acrobat subscription	12.64	0.00	12.64
BANK TFR	Prolectric Services Ltd Solar light column recreation ground	1559.00	311.80	1870.80
BANK TFR	Clean Air (UK) Ltd Legionella Risk Assessment Pavilion	620.87	124.17	745.04
DD	Virgin Mobile Phone contract	7.00	1.40	8.40
BANK TFRS	Staff Salaries & Expenses August 2020	2443.57	0.00	2443.57
DD	B&CE HSM Ltd (The People's Pension)	286.00	0.00	286.00
DD	E.On (Unmetered Supply)	80.83	4.04	84.87
DD	E.On (Pavilion Electricity)	151.89	7.59	159.48
DD	British Gas Pavilion Gas	49.87	2.49	52.36
DD	SAGE UK Ltd	7.00	1.40	8.40
DEBIT CARD	KALC (Eventbrite) Clerk's training	45.00	9.00	54.00
DD	EE Mobile phone contract	8.17	1.63	9.80
BANK TFR	Walking Refund of hire deposit	16.67	3.33	20.00
DEBIT CARD	Insight Security Replacement bike lock	121.40	24.28	145.68
DEBIT CARD	Amazon Covid 19 precaution equipment	13.32	2.67	15.99
DEBIT CARD	SLCC Enterprises Ltd Clerk's Training (National Conference - virtual)	25.00	5.00	30.00
DEBIT CARD	Amazon Covid 19 precaution equipment	41.98	0.00	41.98
DEBIT CARD	Amazon Covid 19 precaution equipment	45.99	0.00	45.99
DEBIT CARD	Amazon Covid 19 precaution equipment	10.68	2.14	12.82
DD	Onecom Ltd Broadband & Telephone	65.71	13.14	78.85
September Payments (to date)				
BANK TFR	Gardens of England Grounds Maintenance June 2020	2923.00	0.00	2923.00
BANK TFR	Getting-IT-Working IT Support August 2020	150.00	0.00	150.00
BANK TFR	Teambase Pavilion & Office Supplies	145.05	29.01	174.06
DEBIT CARD	Adobe Systems Software Adobe Acrobat subscription	12.64	0.00	12.64

DD	Shed Station Confidential Waste Collection August 2020	31.00	6.20	37.20
DEBIT CARD	Amazon Covid 19 Precautions for Pavilion (Hand sanitiser, Anti-bac wipes, Gloves, Organiser boxes, A-frame)	88.44	12.80	101.24
BANK TFR	PKF Littlejohn LLP Audit Costs (2019/20 AGAR review)	400.00	80.00	480.00
BANK TFR	Staff Salaries & Expenses September 2020	2397.58	0.00	2397.58
BANK TFR	HMRC PAYE Tax & NI Quarter 2 2020/21 Payment	3149.43	0.00	3149.43
BANK TFR	KCC Photocopier leasing	139.66	27.93	167.59
BANK TFR	CPRE Annual Membership/Subscription 2020/21	36.00	0.00	36.00
DEBIT CARD	HM Land Registry (WorldPay) Copy of Title Deeds & Register	6.00	0.00	6.00
DD	E.On (Unmetered Supply) August 2020	80.03	4.04	84.87
DD	SAGE UK Ltd	7.00	1.40	8.40
DD	B&CE HSM Ltd (The People's Pension)	296.37	0.00	296.37
DD	British Gas Pavilion Gas August 2020	67.74	3.38	71.12
DD	Virgin Mobile Phone contract	7.00	1.40	8.40

10. **PLANNING**

10.1 It was Proposed - Cllr. Hersey, Seconded - Cllr. Lapham and Agreed to ratify decisions taken between meetings.

10.1a	
Application Number:	20/01463/HOUSE [AMENDED]
Location:	Challacot 17 Rye Lane
Development:	Proposed porch to front elevation. Double and single storey extension to the rear.
Recommendation:	Insufficient responses - no response submitted for revised application
10.1b	
Application Number:	20/02232/FUL
Location:	Welcome Advertising 14 London Road
Development:	Change of use of existing ground floor from A1 retail (Printing shop) to A5 takeaway shop and new flue to rear
Recommendation:	<p>Object - 21/08/20</p> <p>The Parish Council is broadly supportive of an application that seeks to retain a retail use of this property on the Broadway Parade and welcomes this. However, there are some areas of concern that the Parish Council has with regard to the introduction of a takeaway establishment which need to be addressed:</p> <ul style="list-style-type: none"> Litter: as a takeaway establishment what provision will there be to ensure that there is not an increase in the already significant volume of litter to be found on or in the vicinity of the parade (largely as a result of customers of another takeaway business on the parade)? Is it possible for there to be a condition of permission that a litter bin must be installed at the front of the property which the owner must then manage? Hours of trading: there are concerns about the impact on neighbouring properties and those dwellings above the retail units should the trading hours not be restricted. It is understood that the business is likely to be a kebab shop which generally operate late into the evening. Deliveries: similar concerns to hours of trading if deliveries are permitted at any time of day or night.

	<ul style="list-style-type: none"> Traffic & parking: parking is relatively limited and the impact of a new takeaway establishment on traffic on London Road & parking in this area should not be underestimated.
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10.2 CURRENT PLANNING To consider the applications and to resolve to agree recommendations.

10.2a		
Application Number:	20/02335/FUL	
Location:	155 London Road	
Development:	The erection of a single storey rear extension, roof extension with juliet balcony and conversion of the house into two, one-bedroom self-contained flats. A new front door in the London Road façade. Two parking spaces at rear.	
Recommendation:	<p>Objection Proposed - Cllr. England, Seconded - Cllr. Lockey and Agreed (one dissenting vote)</p> <p>The Parish Council objects to this application on the grounds that there are no attributable or accessible parking spaces for this application. The Parish Council has been informed that there is no wayleaves agreement in place which would permit vehicle access to the property. Without accessible parking this application is not valid.</p>	Clerk
10.2b		
Application Number:	20/02219/FUL	
Location:	Land South of 25 Hillfield Road	
Development:	Erection of a new dwelling with cycle shed and associated landscaping <i>[This application purports to be a resubmission of an application already approved - 17/02015/FUL - but delays have resulted in work being unable to start on site before the expiration of the original permission]</i>	
Recommendation:	<p>Support Proposed - Cllr. Carrol, Seconded - Cllr. Hersey and Agreed</p> <p>The Parish Council supports this application on the basis that there are NO changes to the original application/permission and asks that SDC confirms that there are no differences between the applications.</p>	Clerk

10.3 PLANNING NOTIFICATIONS To resolve to note the decisions from SDC or the Planning Inspectorate.

10.3a	GRANT OF PLANNING PERMISSION	
Application Number:	20/01463/HOUSE [AMENDED]	
Location:	Challacot 17 Rye Lane	
Development:	<p>Original: Proposed porch to front elevation. Double and single storey extension to the rear. Loft conversion with cottage dormers to the front elevation and a flat roof dormer to the rear.</p> <p>Amended: Proposed porch to front elevation. Double and single storey extension to the rear.</p>	
Grant:	Grant of amended application; not original application	
10.3b	GRANT OF PLANNING PERMISSION	
Application Number:	20/00485/FUL [AMENDED]	
Location:	Taj Tandoori 110 London Road	
Development:	Single storey rear extension to the WC/toilet area	
Grant:	Subject to conditions	
10.3c	GRANT OF PLANNING PERMISSION	
Application Number:	20/01519/HOUSE	
Location:	83 Lennard Road	
Development:	Single storey rear extension and rear dormer to form room in roof space	
Grant:	Subject to conditions	
10.3d	GRANT OF PLANNING PERMISSION	
Application Number:	20/01522/FUL	

Location:	Garages Rear Of Donnington Hall Barretts Road
Development:	Replacing a prefab garage in a state of disrepair with a more secure and sturdy prefab concrete garage
Grant:	Subject to conditions
10.3e	INVALID APPLICATION
Application Number:	20/01699/HOUSE
Location:	36 London Road
Development:	Demolition of existing single storey rear extension with erection of two storey rear extension and alterations to fenestration
Invalid:	On the grounds that Certificate B has not been returned to confirm that no.34 and no.38 ha been notified in writing of the works to the party wall

10.3 Planning White Paper

There is a consultation on the Planning White Paper in which the Government is proposing some significant changes to the planning process. The Clerk will be attending a joint KALC/CPRE session to find out more and will forward various documents relating to the consultation and this training session in due course. Cllr. Brown indicated that he would forward some documentation relating to the Planning White Paper. Cllr. Brown was asked what effect the White Paper might have on the Local Plan but he did not know. He suggested that the parameters of what is appropriate development may well change if the proposals in the White Paper are approved, which could make the Local Plan more of an issue (it having been developed against the existing guidelines).

Clerk
CB

11. RECREATIONAL FACILITIES AND COMMUNITY AMENITIES

11.1 Grounds Maintenance

Updates regarding:

11.1a Aeration of football pitch: it was noted that this has been completed on Tuesday 1st September.

11.1b Repair to recreation ground goalmouths: it was noted that the area had been returned w/c 24th August.

11.1c Installation of bollards at the Crescent: it was noted that this work will be completed on 14th September.

11.2 Projects

Updates regarding:

11.2a Installation of solar light at far end of recreation ground beside bench: The work had been completed in August.

11.2b Installation of sports fence at Longford Meadow: The work is scheduled for 11th September [*Post-meeting note - this would now be completed on Tuesday 15th September*].

11.2c Installation of defibrillator at Ryewood: Installation was completed in August.

11.2d Installation of noticeboard at Ryewood: the noticeboard had been ordered but a delivery date (and therefore installation date) was still not available. Clerk to chase.

11.2e Installation of gate/barrier at Longford Meadow: the Clerk had still not been provided with a quotation for this work but would continue to chase.

11.2f Climbing rocks project - to consider new proposal: some revised schemes and pricing had been provided. The Clerk would forward these to members to review and decision would be taken at the October meeting.

Clerk
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ALL

11.3 Pavilion

11.3a Plant room / boiler issue - to consider advice from the heating contractor & a quote for a repair

An electrical issue with the boiler has resulted in a problem with the hot water (temporarily resolved by use of the immersion heater). A water heater is not a viable option because of the hot water return, and it has not been possible to find a heater compatible with the current system at the Pavilion. A wiring fault in the control panel of the boiler is the issue but the parts are now obsolete which means that a new external programmer is required (and a rewire of the current cylinder to suit). It was Proposed Cllr. Carrol, Seconded - Cllr. Gomes-Chodynieski and Agreed that a quote of £859.30 plus VAT be accepted and the work scheduled as soon as possible.

11.3b To consider a Legionella Risk Assessment report (if available) and determine what action, if any, is necessary

It was noted that a risk assessment had been conducted. There were some maintenance and inspection recommendations but there were no traces of legionella at the pavilion. There

Clerk



was a low level of bacteria in the cold tap that was tested but this was attributed to the building having been mothballed for four months prior to the test (for the coronavirus lockdown).

11.4 Price's Wood

A new fence had appeared at the rear of one the properties which appeared to encroached land in Price's Wood. The Parish Council is of the opinion that only one property has a boundary that legitimately extends beyond the straight-line boundary with Prices Wood, but other properties appeared to be land grabbing. The Clerk would engage a land manager/surveyor to review the area and provide a conclusive report as to which boundaries needed to be corrected. The lockdown had put a delay on this action but with less stringent restrictions this would be prioritised.

Clerk

11.5 Health & Safety Operational Report (Recreation Ground Play Equipment) - to consider comments from The Play Inspection Company

An increasing number of items were now being indicated as moderate risk rather than low or very low. The main areas included the zipwire, the climbing net and generally the grass matting. It was suggested that the Parish Council might look at refurbishing that area of the recreation ground so that the run that includes the climbing net, zipwire and play goal is upgraded. The Clerk would liaise with June Felix from Koolplay Ltd to see what equipment/options there might be for that area. The Clerk would also seek advice regarding the grass matting.

Clerk

Clerk

It was noted that there have been issues with people parking on the access road to the recreation ground. Now that the car park has re-opened it has become clear that people associated with the shop at 136 London Road are parking there. The Clerk has written to the property reminding them that this is an access road, that parking is not permitted at any time and asking for their cooperation to ensure the safety of the community.

12. HIGHWAYS & TRANSPORTATION

12.1 Zebra crossing project completion: new orange beacons and LED lights have been installed at the Duke's Head zebra crossing. The beacons are a different specification to the ones installed at the other two crossings on London Road (as they have the LED lights above them). This completes the upgrade works on these crossings.

12.2 Update and information further an introductory meeting of the A25 and A224 Diversion Route Group

The Clerk had attended this meeting on behalf of DGPC. The meeting was an opportunity to engage with Highways England (HE), Connect Plus (who manage the M25 network for HE), KCC Kent Highways and other parishes. There was a clear theme to the issues and concerns of villages affected by diversions along the A25 and A224, namely speed of traffic, volume of traffic, frequency of diversions, communication about diversions. It is anticipated that there will be regular follow up meetings. The Clerk would advise Cllr. Lapham of the date & time of the next meeting so that he would have the opportunity to attend. Cllr. Lockey asked if there had been any more information from Cllr. Chard at KCC regarding how speed in Dunton Green would be monitored (given the response that had been submitted to the Parish Council following it raising several concerns). The Clerk would follow up, as there had been no clarification on this point.

Clerk

Clerk

The Clerk had also taken the opportunity to ask about the structural integrity of the 'underpass' bridge near the school and was awaiting a response from KCC.

13. INFRASTRUCTURE IMPROVEMENT & COMMUNITY ASPIRATIONS To consider information & updates, if applicable/available, and to agree actions where necessary
No significant updates; not discussed.

14. ALLOTMENTS
Nothing new to report.

15. COMMUNICATION

15.1 Newsletter

Many of the Autumn edition newsletters had been delivered. There will be a review of the delivery routes in October, ahead of the Winter edition. The deadline for copy is 1st November and members were reminded that they had indicated that they would be prepared to submit articles. The Clerk thanked Cllrs. Lapham and England for their contributions but asked other members to aim to submit at least one article per year. They can be submitted to the Clerk at any time.

ALL

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16. CORRESPONDENCE



To include (but not limited to):

1. Letter KALC Sevenoaks Area Committee - update and priorities: Noted
2. Email Resident - Use of land adjoining Mill Road: Members concluded that they continue to be unwilling for DGPC land to be used by or sold to third parties, however well-intentioned the request might be. This is the Parish Council’s stance on all requests of this type. Clerk to advise the resident of the Parish Council’s position. Clerk
3. Email KCC - Electric Vehicle Charging Points (EVCP) project: It was agreed that the Parish Council would not proactively pursue this but if a company wishing to install an EVCP approached the Parish Council, consideration would be given.

Additional correspondence:

4. Email Judy Collins - Fund to help children at Dunton Green School: A trust is to be set up to manage money raised at a barn dance last year to assist individual children at the primary school. There are already several volunteer trustees lined up (including residents of Dunton Green, parents at the school, Faithworks and St. Mary’s) and the Parish Council is being asked for a representative (as this is a community project). There were no volunteers and the Clerk was asked to respond accordingly. Clerk
5. Email Resident - Tree Planting opposite Miners Arms: It was noted that the Clerk had already responded to this communication asking about the possibility of planting trees on a verge because the land in question is maintained by KCC and is not owned by DGPC.

The items of correspondence below were NOTED by the Parish Council:

INFORMATION	
Local Councils Update	Aug & Sep 2020 editions
Clerks & Councils Direct	Sept 2020 editions
CPRE Countryside Voices	Summer 2020

17. DATE OF NEXT MEETING

Scheduled: October 13th 2020 (7.30pm). It was agreed that this meeting will be held virtually.

PUBLIC SESSION

None.

The meeting closed at 9.30pm.